

**PLUM BOROUGH SCHOOL DISTRICT  
900 ELICKER ROAD  
PLUM, PA 15239**

**MINUTES  
REGULAR VOTING MEETING**

**TUESDAY, MARCH 31, 2015  
OBLOCK JUNIOR HIGH SCHOOL - AUDITORIUM  
7:00PM**

The Plum Borough School District's mission is to educate children in a safe and engaging learning environment while developing creative problem-solvers, critical thinkers, and globally competitive citizens.

**Tuesday, March 31, 2015 at 7:00PM in the Auditorium at  
Oblock Junior High School in Allegheny County at  
440 Presque Isle Drive Plum, PA 15239**

**Call to Order/Pledge of Allegiance**

Mr. Colella called the meeting to order at 7:00PM and led the group in the Pledge of Allegiance

**Roll Call**

Mrs. Vento took roll.

Present: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco

Absent: Tommarello,

Solicitor: Mr. Tony Giglio

**Executive Session**

The Board met in Executive Session on March 10, March 24, and this evening, March 31, 2015 to discuss matters of student confidentiality, real estate, and personnel.

**Approval of Minutes**

Recommend approval of the following Meeting Minutes: February 17 Special Voting Meeting; February 24 Regular Board Meeting; March 10 Facilities, Education, and Policy Committees; March 11 Intergovernmental Committee; and the March 24 Finance Committee.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

**Student Features**

Forbes Road Career & Technology Center, National Technical Honor Society

Jared Conley – Computer Networking & Security

Molly Dinnin – Multimedia Design

Stone Fenk – Multimedia Design

**Citizens' Comments on Agenda Items**

Please see Attachment # 1

## Citizens' Comments on Non-Agenda Items

1. Paul Freese, Center Road, spoke regarding savings by closing Adlai and combining with Holiday Park.
2. Nicole Verkleeren, New Texas Road, spoke regarding moving a bus stop.

## Agenda

### Facilities Committee - Mr. Rich Zucco, Chair

Recommend approval to waive Policy No. 707 for the Football Boosters to hold the Marine Corp Football Combine on Sunday, May 17, 2015.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes with a Roll Call Vote*

*Yes: Colella, Dowdell, McGough, St. Leger, White, Zucco*

*No: Stepnick*

*Abstain: Gallagher*

*Absent: Tommarello*

Recommend approval of the following Use of Facilities Requests:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
The Plum Foundation for Educational Enhancement	May 1, 2015	Sr. High Auditorium, Lobby Area
PHS Baseball Boosters	May 16, 2015	Sr. High Baseball Field
PHS Football Boosters	May 2, 2015	Sr. High Cafeteria
PHS Football Boosters	May 17, 2015	Sr. High Athletic Field
PHS Boy's Tennis Boosters	April 22, 2015	Sr. High Concession Stand/Lobby Area
Pivik PTA	April 7, 14, 21, 28, May 5, 12, 2015	Pivik Library
Pivik PTA	April 8, 15, 22, 29, 2015	Pivik Cafeteria

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to pay all G.O.B. Invoices, as presented.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval of the construction project at Regency Park Elementary School.

*Motion by to table: Colella, Second by: Dowdell*

*Final Resolution: Motion Fails with a Roll Call Vote*

*Yes: Colella, Dowdell, Zucco*

*No: Gallagher, McGough, St. Leger, Stepnick, White*

*Absent: Tommarello*

Recommend approval of the construction project at Regency Park Elementary School.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes with a Roll Call Vote*

*Yes: Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: Colella, Zucco*

*Absent: Tommarello*

Recommend appointing Pennsylvania Soil and Rock Incorporated as the District's engineer for civil and site design engineering services and permitting services for the new Regency Park Elementary School at the hourly rates as presented, with an estimated fee of \$232,780.00, all as set forth in Pennsylvania Soil and Rock's Proposal for Engineering Services dated March 23, 2015 (PS&R Proposal No. 14-604). This motion is subject to approval of an Agreement with Pennsylvania Soil and Rock Incorporated as to form by the School District's Solicitor.

Recommend retaining CDI Architects Group, LLC dba L. R. Kimball – Architects and Engineering as the District's architect for the New Regency Park Elementary School at a compensation of 5.75% of the Cost of the Work, which shall be based upon PlanCon D estimates. This motion is subject to approval of an Agreement with L. R. Kimball as to form by the School District's Solicitor.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend retaining CDI Architects Group, LLC dba L.R. Kinball-Architects and Engineering as the District's architect for the New Regency Park Elementary School at a compensation of 5.75% of the Cost of the Work, which shall be based upon PlanCon D estimates. This motion is subject to approval of an Agreement with L.R. Kimball as to form by the School District's Solicitor.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend retaining Rucon Inc. as the District's Consultant and On-Site Representative for the new Regency Park Elementary School and additional services throughout the District as outlined in Rucon Inc.'s Proposal dated March 12, 2015, at a monthly compensation of \$14,300. This motion is subject to approval of an Agreement with Rucon Inc. as to form by the School District's Solicitor.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to award the bus bid to Wolfington Body Company, Inc. to purchase eight buses at a total cost of \$619,990.00, being the lowest responsible bidder meeting all specifications.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to award the bus bid to Blue Bird Bus Sales to purchase four buses at a cost of \$346,604.00, being the lowest responsible bidder meeting all specifications.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

The Facilities Committee met on March 10, 2014. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, April 14, 2015 following the Act 34 Hearing in the Plum High School Board Room.

**Personnel Committee - Mr. Kevin Dowdell, Chair**

Recommend approval to accept the retirement of Paul Randour, Bus Driver, retroactive to March 20, 2015.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to accept the retirement of Andrea Wieszczyński, Paraprofessional at Oblock Junior High School, on the day after the last student day of the 2014-15 school year.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to hire Joseph Krason, Mechanic, effective April 1, 2015, at the contracted rate.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to hire Karen Brinker, Bus Driver, effective April 1, 2015 at the contracted rate.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to create a PCA Paraprofessional position at Regency Park Elementary School, effective April 1, 2015, at the contracted rate.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to hire Brandy Smith, Paraprofessional, effective April 1, 2015, at the contracted rate.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to extend the appointment of Adam Szarmach, Interim High School Assistant Principal, through the end of the 2014-15 school year, at the pro-rated salary of \$75,000.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to extend the Long-Term Substitute Teacher assignment of Sean Oglesby, Health and Physical Education Teacher at Holiday Park and Center Elementary Schools, through the end of the 2014-15 school year.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to accept the Medical Sabbatical Leave Request for Keri Russo for the 2015-16 school year.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to extend the unpaid Medical Leave of Kathleen Burns through the end of the 2014-2015 school year.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to accept the Educational Sabbatical Leave Request for Jennifer Clinton for the 2015-16 school year.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to accept the Educational Sabbatical Leave Request for Megan Spillar for the fall semester of the 2015-16 school year.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval for an unpaid leave, in accordance with the Family Medical Leave Act (FMLA), for Shari Klein, effective April 2 to April 17, 2015.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

### **Education Committee – Mrs. Michele Gallagher, Chair**

Recommend approval to accept an agreement with Hobsons, Inc., as presented.

Recommend approval of the 2015-2016 school calendar, as presented.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*



Recommend approval to accept the following donations, as presented.

Donor/ Recipient	Items
<b>Donor:</b> Pittsburgh Penguins Foundation  <b>Recipient:</b> Regency and Holiday Park Elementary Schools	Charging Carts - one for each building  Kindle Fire XDs and Shock Covers - 20 each
<b>Donor:</b> DonorsChoose.org  <b>Recipient:</b> Pivik Elementary School	\$267.71 Reading Comprehension Materials \$264.00 Reading Fluency Materials \$973.00 Technology Equipment to support iPads

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval of the Districtwide 6<sup>th</sup> Grade Washington, D.C. field trip, for May 18-20, 2016.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to permit a contingent, of Board and Staff, to attend an Apple Executive Benefits Workshop in Reston, Virginia tentatively scheduled for April 29 and 30, 2015.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to participate and accept the Evidence-Based Drug and Violence Prevention Program Grant, as presented.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

The Education Committee met on March 20, 2015. Mrs. Gallagher made this report. The next meeting is scheduled for Tuesday, April 14, 2015, following the Facilities Committee Meeting in the Plum High School Board Room.

### **Finance Committee – Mrs. Michelle Stepnick, Chair**

Recommend approval of the Treasurer’s Report and bill payments for February 2015, as presented.

*Motion by: Stepnick, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for February 2015:

Source	Amount
Current Taxes	\$ 14,477.16
Prior Year Delinquent Taxes	12,939.29
Per Capita Taxes	77.00
Miscellaneous Fees Recovered	193.52
<b>Total</b>	<b>\$ 27,686.97</b>

Recommend approval of the March Budget Transfers, as attached.

*Motion by: Stepnick, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval of the agreement with Huntley and Huntley, as presented.

*Motion by: Stepnick, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, White, Zucco*

*No: Stepnick*

*Absent: Tommarello*

Recommend approval, with a roll call vote, of the proposed 2015-2016 Allegheny Intermediate Unit Program of Studies Budget, as presented. The District's expected contribution is \$41,930.63.

*Motion by: McGough, Second by: Dowdell*

*Final Resolution: Motion Passes with a Roll Call Vote*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

The Finance Committee met on March 24, 2015. Mrs. Stepnick made this report. The next meeting is scheduled for Tuesday, April 21, 2015, at 6:00PM in the Plum High School Board Room.

### **Policy Committee – Mrs. Loretta White, Chair**

Recommend approval to accept an agreement with the Pennsylvania School Boards Association to merge employee sections: 300, 400, and 500 into one section, 300 Employees.

*Motion by: White, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to accept the following, as presented.

<b>Policy Number</b>	<b>Policy Name</b>
Policy No. 118	Independent Study
Policy No. 331	Job Related Expenses

*Motion by: White, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

The Policy Committee met on March 10, 2015. Mrs. White made this report. The next meeting is scheduled for Tuesday, April 14, 2015, following the Education Committee Meeting in the Plum High School Board Room.

**Transportation Committee - Mr. Tom McGough, Chair**

The Transportation Committee did not meet this month. The Committee will meet on Tuesday, April 21, 2015 following the Finance Committee Meeting in the Plum High School Board Room.

**Athletic Committee - Mr. John St. Leger, Chair**

Recommend approval to accept the resignation of Christopher Stotler, 9<sup>th</sup> Grade Baseball Coach, retroactive to March 2, 2015.

*Motion by: St. Leger, Second by: McGough*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

Recommend approval to hire the following Coaches for the spring 2015 season at the contracted rates:

1. Vince Russo, Senior High Boys' Assistant Volleyball Coach
2. Michael Wallace, 9<sup>th</sup> Grade Baseball Coach

*Motion by: St. Leger, Second by: McGough*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*

The Athletic Committee did not meet this month.

**Food Service and Nutrition Committee – Mr. Joe Tommarello, Chair**

The Food Service and Nutrition Committee did not meet this month. Mr. Colella made a report.

**Intergovernmental Committee - Mr. John St. Leger, Chair**

The Intergovernmental Committee met on March 11, 2015. Mr. St. Leger made this report.

**Forbes Road Career and Technology Center - Mr. John St. Leger, Representative**

Mr. St. Leger made this report.

**Eastern Area Schools - Mrs. Loretta White, Representative**

Mrs. White made this report.

**Legislative Policy Council – Mrs. Michelle Stepnick, Representative**

Mrs. Stepnick made this report.

**Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member**

Mr. McGough made this report.

**President's Report - Mr. Sal Colella**

Mr. Colella made this report.

**Announcements**

1. An Act 34 Hearing is scheduled for Tuesday, April 14, 2015 at 6:00PM in the Plum High School Board Room.
2. The regular April Board Meeting is scheduled for Tuesday, April 28, 2015 at 7:00 PM in the Oblock Auditorium.

**Adjournment**

Motion to adjourn at 8:24PM.

*Motion by: Dowdell, Second by: Stepnick*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: Tommarello*